



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 MARCH 2021 - 30 JUNE 2021

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Domiciliary Care Contracts	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744	1
Adult Social Care Vision and Market Position Statement	Eleanor Moulton eleanor.moulton@sefton.gov.uk	1
Savio Salesian College - Approval of Legal Documentation for Academy Conversion	Marie Stevenson marie.stevenson@sefton.gov.uk Tel: 0151 934 3427	1
Afghan MOD Scheme	Steven Martlew steven.martlew@sefton.gov.uk	1
Domestic Abuse New Safe Accommodation Duty	Steven Martlew steven.martlew@sefton.gov.uk	1
Southport Theatre and Convention Centre	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315	1
Strand Shopping Centre Monitoring Report / Business Plan	Kate Edgar kate.edgar@sefton.gov.uk	1
Southport Town Deal – Heads of Terms	Stephen Watson stephen.watson@sefton.gov.uk	1
Revenue and Capital Budget Update 2020/21 - March	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1
Financial Management 2020/21 to 2023/24 and Framework for Change - Issues Arising from COVID-19 - March Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Domiciliary Care Contracts To seek approval to extend existing Domiciliary Care Lead Provider contracts and to provide an update on work taking place on the sector.
Decision Maker	Cabinet
Decision Expected	4 Mar 2021

Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Adult Social Care Senior Officers; Cabinet Member - Adult Social Care; Procurement Team Officers; Commissioning Support Team Officers			
Method(s) of Consultation	Consultation has taken place with Adult Social Care, Commissioning Support Team and Procurement Team Officers via meetings.			
List of Background Documents to be Considered by Decision-maker	Domiciliary Care Contracts			
Contact Officer(s) details	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adult Social Care Vision and Market Position Statement To seek approval of the Adult Social Care Vision and Market Position Statement.			
Decision Maker	Cabinet			
Decision Expected	4 Mar 2021 Decision due date for Cabinet changed from 04/02/2021 to 04/03/2021. Reason: In light of Ongoing COVID Impact and the current operational demands of the vaccine roll out significant amendments are needed to the Market Position Statement			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			

Persons/Organisations to be Consulted	Health and Wellbeing Board; Overview and Scrutiny Committee (Health and Social Care); Clinical Commissioning Groups; and LCR Combined Authority
Method(s) of Consultation	Meetings, e-mails, discussion.
List of Background Documents to be Considered by Decision-maker	Adult Social Care Vision and Market Position Statement
Contact Officer(s) details	Eleanor Moulton eleanor.moulton@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Savio Salesian College - Approval of Legal Documentation for Academy Conversion To inform Cabinet of the Secretary of State's decision to convert Savio Salesian College to a sponsored academy and seek authorisation for officers to sign the documentation required for the academy conversion process.			
Decision Maker	Cabinet			
Decision Expected	4 Mar 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Council Officers, Liverpool Archdiocese. The school and the Multi-Academy Trust will consult with staff and trade unions.			
Method(s) of Consultation	Meetings and Emails. As part of the process the school and the Multi-Academy Trust will consult with staff and trade unions.			
List of Background Documents to be Considered by Decision-maker	Savio Salesian College - Approval of Legal Documentation for Academy Conversion			
Contact Officer(s) details	Marie Stevenson marie.stevenson@sefton.gov.uk Tel: 0151			

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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Afghan MOD Scheme To approve South Sefton Housing Group to deliver the Afghan MOD Scheme and provide delegated authority to the Head of Communities to approve the waiver for the scheme.			
Decision Maker	Cabinet			
Decision Expected	4 Mar 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Procurement Team; Chief Legal and Democratic Officer			
Method(s) of Consultation	Meeting			
List of Background Documents to be Considered by Decision-maker	Afghan MOD Scheme			
Contact Officer(s) details	Steven Martlew steven.martlew@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Domestic Abuse New Safe Accommodation Duty Approve the creation of a Local Domestic Abuse Partnership Board in line with new legislation and select a Cabinet member to Chair the Board
Decision Maker	Cabinet

Decision Expected	4 Mar 2021			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Safer Sefton Communities Partnership			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Domestic Abuse New Safe Accommodation Duty			
Contact Officer(s) details	Steven Martlew steven.martlew@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Theatre and Convention Centre Options paper for the Southport Theatre & Convention Centre			
Decision Maker	Cabinet			
Decision Expected	4 Mar 2021 Decision due date for Cabinet changed from 04/02/2021 to 04/03/2021. Reason: Reviews are ongoing on in the context of updated national COVID-19 guidelines			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Skills			

Method(s) of Consultation	Meetings and emails
List of Background Documents to be Considered by Decision-maker	Southport Theatre & Convention Centre
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Strand Shopping Centre Monitoring Report / Business Plan To present a monitoring report on the Strand Shopping Centre including the 3-year Business Plan (2021/22 to 2023/24)			
Decision Maker	Cabinet			
Decision Expected	4 Mar 2021 Decision due date for Cabinet changed from 04/02/2021 to 04/03/2021. Reason: need for visibility of further lockdown restrictions and their impact on Christmas trading			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Executive Directors; Executive Director of Corporate Resources and Customer Services; Head of Commercial Development			
Method(s) of Consultation	Meetings; emails			
List of Background Documents to be Considered by Decision-maker	Finance Monitoring Report: The Strand Shopping Centre, Bootle			
Contact Officer(s) details	Kate Edgar kate.edgar@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Town Deal – Heads of Terms To agree the Heads of Terms associated with the Southport Town Deal and role of Accountable Body			
Decision Maker	Cabinet			
Decision Expected	1 Apr 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Ainsdale; Birkdale; Cambridge; Dukes; Kew; Meols; Norwood			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Officers, members, residents, business owners, visitors, school and college students, university students			
Method(s) of Consultation	Town wide consultation through Your Sefton Your Say in summer 2020. Additional consultation through email surveys, meetings, Board meetings			
List of Background Documents to be Considered by Decision-maker	Southport Town Deal – Heads of Terms			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Update 2020/21 - March Budget Monitoring Position for Revenue and Capital (based on January 2021)			
Decision Maker	Cabinet			
Decision Expected	4 Mar 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Update 2020/21 - March
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2020/21 to 2023/24 and Framework for Change - Issues Arising from COVID-19 - March Update An update of the financial impact of COVID-19 on the Council in 2020/21 and future years, including funding being made available.			
Decision Maker	Cabinet			
Decision Expected	4 Mar 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			

Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).
List of Background Documents to be Considered by Decision-maker	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - March Update
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106